

DATE: June 8, 2022
 TO: Lafayette College Safety Committee Members
 FROM: Matt Hammerstone
 SUBJECT: **June 2022 Safety Committee Minutes**
 MEETING DATE: Wednesday, June 8, 2022
 MEETING TIME: 2:00 PM – 3:00 PM
 LOCATION: Public Safety – 901 Bushkill Drive and Google Meet

Sign-in Sheet (quorum 51%)					
Member	Initials	Member	Initials	Guest/Consultant	Initials
Nathan Breiner	No	Cristie Lazart	Yes	Ryan Snyder	Yes
Don Brinker	Yes	Bob Meyer	Yes		
Brittany Clouser	No	Christine Oliver	Yes		
Matt Hammerstone (Chair)	Yes	Cindy Pursel (Vice Chair)	Yes		
Karen Howell	Yes	Grace Reynolds	No		
Justin Kutzman	No				

- I. Review of Prior Meeting Minutes: Reviewed 5/11/2022 Minutes
- II. Recommendations Made at Meeting Refer to Table 1 – Recommendations List
- III. Review of All Accidents, Incidents and Near Misses: Refer to Table 2 – Campus Accidents
- IV. Review Building Inspections Conducted: Refer to Table 3 – Building Inspections Conducted
- V. Review of New/Old Business: Refer to Table 4 – New/Old Business
- VI. Next Meeting: Wednesday, July 13, 2022, 2:00 to 3:00 p.m. – Public Safety Office and Google Meet

Table 1 – Recommendations List

#	Recommendation	Responsibility	Assigned Date	Completion Date	Status
4.1 - 2022	Investigate fire alarm/response for APK 328.	Bob Meyer	4/13/2022		Conducted test of the fire alarm system in APK on 5/31/2022. System adjustments/tests are currently being scheduled with contractor.

Table 2 - Campus Accidents May 9, 2022 through June 6, 2022

INCIDENT DATE	DEPARTMENT	TASK	ACT	BUILDING	BODY PART	TYPE	CLASS
5/23/2022	Grounds	Commencement clean up and tear down	Unhooked loaded trailer from gator. Finger was crushed by trailer slamming up into gator.	Quad	Right index finger	Laceration	Medical
4/29/2022	Custodial	Trash collection	Strained back while trying to pull bag out of trash can	Conway House	Lower back	Strain	Medical
5/25/2022	Mechanical Trades	Removing bathroom ceiling fan	Insects fell on head/face while removing fan from ceiling	3301 Bushkill Drive	Head, eyes, ears	Insects	Report

Table 3 – Buildings Inspected

Building	Notes
Watson Courts	
Hamilton House	
225 Reeder	
Marquis	
Ruef Hall	
Grossman House	
Simon Center	

Building	Notes
Chateau	
Kirby Sports Center	
Pfenning	
Lerch House	
Marquis	
Pfenning	
Metzgar – Kamine Varsity	
Metzgar - Maintenance	

Table 4 – New/Old Business

Item	New/Old	Notes
Slips, trips, and falls	New	During alumni parade a member of the Big Easy Easton Brass Band tripped on the uneven asphalt in the eastbound lane of High Street breaking left wrist and damaging trumpet.
Meeting with Travelers Risk Consultant	New	Ryan met with Travelers risk consultant and discussed plans for post injury management training, the uptick in claim activity from strains, and scheduling a review of injuries from this fiscal year.