

DATE: February 8, 2023
 TO: Lafayette College Safety Committee Members
 FROM: Matt Hammerstone
 SUBJECT: **February 2023 Safety Committee Minutes**
 MEETING DATE: Wednesday, February 8, 2023
 MEETING TIME: 2:00 PM – 3:00 PM
 LOCATION: Public Safety – 901 Bushkill Drive and Google Meet

Sign-in Sheet (quorum 51%)					
Member	Initials	Member	Initials	Guest/Consultant	Initials
Nathan Breiner	No	Cristie Lazart	No	Ryan Snyder	Yes
Don Brinker	No	Bob Meyer	Yes	Geoff Labe	Yes
Brittany Clouser	Yes	Christine Oliver	Yes		
Matt Hammerstone (Chair)	Yes	Cindy Pursel (Vice Chair)	Yes		
Karen Howell	Yes	Grace Reynolds	Yes		
Justin Kutzman	Yes				

- I. Review of Prior Meeting Minutes: Reviewed 1/11/2023 Minutes
- II. Recommendations Made at Meeting Refer to Table 1 – Recommendations List
- III. Review of All Accidents, Incidents and Near Misses: Refer to Table 2 – Campus Accidents
- IV. Review Building Inspections Conducted: Refer to Table 3 – Building Inspections Conducted
- V. Review of New/Old Business: Refer to Table 4 – New/Old Business
- VI. Next Meeting: Wednesday, March 8, 2023, 2:00 to 3:00 p.m. – Public Safety Office and Google Meet

Table 1 – Recommendations List

#	Recommendation	Responsibility	Assigned Date	Completion Date	Status
2.1 - 2023	Determine whether the basement of 421 Hamilton Street can be used as a workshop for the Print Studio.	Matt Hammerstone	2/8/2023		Basement being used for storage and as a workshop. Will determine whether the basement is an approved occupied space and review code requirements.

Table 2 - Campus Accidents January 9, 2023 through February 5, 2023

INCIDENT DATE	DEPARTMENT	TASK	ACT	BUILDING	BODY PART	TYPE	CLASS
*No accidents							

Table 3 – Buildings Inspected

Building	Notes

Building	Notes

Table 4 – New/Old Business

Item	New/Old	Notes
Parking concerns around McCartney and Clinton intersection	Old	Cars are parking up to the corners, which is obstructing sight lines for drivers and pedestrians.
Glucose, diabetic emergencies, and first aid training	Old	Ryan Snyder will contact Dr. Goldstein regarding diabetic emergencies and glucose.
100 Nights Dance at Pfenning Wilson Room	New	Occupancy limits for event
Rainfall drainage at new Markle Deck	New	Water is draining into parking deck stairwells
Surplus pandemic supplies (wipes, hand sanitizer, etc.)	New	Ideas for what to do with surplus supplies