

DATE: March 9, 2023
 TO: Lafayette College Safety Committee Members
 FROM: Matt Hammerstone
 SUBJECT: **March 2023 Safety Committee Minutes**
 MEETING DATE: Wednesday, March 8, 2023
 MEETING TIME: 2:00 PM – 3:00 PM
 LOCATION: Public Safety – 901 Bushkill Drive and Google Meet

Sign-in Sheet (quorum 51%)					
Member	Initials	Member	Initials	Guest/Consultant	Initials
Nathan Breiner	No	Cristie Lazart	Yes	Ryan Snyder	Yes
Don Brinker	Yes	Bob Meyer	Yes	Geoff Labe	Yes
Brittany Clouser	Yes	Christine Oliver	Yes		
Matt Hammerstone (Chair)	Yes	Cindy Pursel (Vice Chair)	Yes		
Karen Howell	No	Grace Reynolds	Yes		
Justin Kutzman	Yes				

- I. Review of Prior Meeting Minutes: Reviewed 2/8/2023 Minutes
- II. Recommendations Made at Meeting Refer to Table 1 – Recommendations List
- III. Review of All Accidents, Incidents and Near Misses: Refer to Table 2 – Campus Accidents
- IV. Review Building Inspections Conducted: Refer to Table 3 – Building Inspections Conducted
- V. Review of New/Old Business: Refer to Table 4 – New/Old Business
- VI. Next Meeting: Wednesday, April 12, 2023, 2:00 to 3:00 p.m. – Public Safety Office and Google Meet

Table 1 – Recommendations List

#	Recommendation	Responsibility	Assigned Date	Completion Date	Status
2.1 - 2023	Determine whether the basement of 421 Hamilton Street can be used as a workshop for the Print Studio.	Matt Hammerstone	2/8/2023		Basement being used for storage and as a workshop. Will determine whether the basement is an approved occupied space and review code requirements.

Table 2 - Campus Accidents February 6, 2023 through March 6, 2023

INCIDENT DATE	DEPARTMENT	TASK	ACT	BUILDING	BODY PART	TYPE	CLASS
3/2/2023	Anthropology	Walking in the crosswalk	Stepped in pothole while crossing South College Drive; tripped and fell	Oechsle Center Global Education	Left elbow, both shoulders and wrist	Fracture left elbow	Medical
3/6/2023	Custodial	Collecting trash	Strained left elbow while carrying trash bags down stairs	Fisher East	Left elbow/forearm	Strain	Medical

Table 3 – Buildings Inspected

Building	Notes
Watson Hall	
Williams Center for the Arts	Storage in stairwells and mechanical rooms. Storage rack recommended for storing PVC piping.

Building	Notes

Table 4 – New/Old Business

Item	New/Old	Notes
Parking concerns around McCartney and Clinton intersection	Old	Cars are parking up to the corners, which is obstructing sight lines for drivers and pedestrians. Corners will be painted yellow (add McCartney Street at South College Drive), Easton Police will step up enforcement, and construction of new dorms will add curb bump outs that reduce the time it takes to cross and improves sight lines.
Glucose, diabetic emergencies, and first aid training	Old	Ryan Snyder contacted Dr. Goldstein regarding diabetic emergencies and glucose. Dr. Goldstein stated that he is comfortable with and endorses access to glucose for distribution during a diabetic emergency by trained staff.
100 Nights Dance at Pfenning Wilson Room	New	Scheduling and Event Planning confirmed that they reviewed occupancy limits with event organizers. Event organizers confirmed that occupancy was being monitored and the occupancy limit was not exceeded.
Rainfall drainage at new Markle Deck	New	Water is draining into parking deck stairwells. Downspouts were installed on February 14 th and have helped prevent rainwater from draining into deck and onto stairwells.
Surplus pandemic supplies (wipes, hand sanitizer, etc.)	New	Ideas for what to do with surplus supplies. Possibly use donation form through Finance website.