**Safety Committee Meeting Minutes**

**February 19, 2025**

**Recorder:** Katie VanSyckle

**Members Present:** Katie VanSyckle, Brittany Clouser, Bob Meyer, Cristie Lazart, Justin Kutzman, Jodie Frey, Marlene Gubler, Julie Mule, Dave Huber, Trevor Zampese

**Members Absent:** Nathan Breiner, Matt Rosvanis, Sandra Rogers,

**Guests:** No guests

***Review of meeting minutes from previous month*** – No committee comments on previous minutes

***Recommendations List Review -*** No new recommendation.

**Review of current injuries list**

Shoulder injury (Custodian) – Slipped on floor and fell down steps after coming in from snow removal. No safety recommendations, employee was wearing proper attire.

**Building Inspections**

Good progress has been made on building inspections, tank inspections and the fire extinguisher program. 1st Q building inspections are underway and 70% complete. We are 90% up to date on the fire extinguisher program. Student worker has been hired and is helping Marlene.

**Committee Discussions**

Justin Kutzman questioned if we are still providing aerial lift training to the custodial staff that would be interested. He stated the last time it was provided was 2021. Katie will review with Sandra and provide follow up.

Bob mentioned that facilities has fixed a previous issue mentioned by Dave Huber in December - tripping hazard on the main walkway of Pardee Hall, Conway Plaza. A custom block/stone that reads “Conway,” is uneven and may need attention.

Meeting adjourned time: 2:10 PM

**Next Meeting Date**: ***March 19 @ 2PM***